

**University of Southern California School of Social Work
Student Important Field Education Dates
Academic Year 2007-2008**

August 27	Foundation Year Field Orientation UPC ONLY All students entering Field A-L 9:00am-1:00pm M-Z 12:00pm-4:00pm HRC
August 27	OC Field Orientation 10:00am – 2:00pm
September 5	Field Instruction Begins
October – December	Visits to agencies by liaisons. (Student: Make an appointment with your Liaison on campus before he/she visits you at your agency. Submit one process recording to Liaison at least one week prior to the scheduled visit.) (Process Recording Logs Reviewed)
October 15 – 19	Learning Agreements due to field liaisons
October 22	Big Blue Bus Tour <i>Students placed in Westside agencies only</i>
November 22 - 23	University Holiday (Thanksgiving) No Field
December 14	Field Instruction Ends Mid-Year Evaluations due to UPC/OC/Skirball Campus (copy of the original - retain original for final evaluation.) (Evaluations must be read and signed by both Student and Field Instructor prior to submission to School.) Send LA evaluations to Kimberly Ross at the University Park campus. Send Skirball evaluations to Michael at the Skirball campus and send OC evaluations to Pancy Holtsberg at the Orange County Campus.
December 16 – January 6	Winter Recess
January 7	Field Instruction Resumes All Students Return to Field

January 14	Classes Resume
January 21	Martin Luther King Birthday (University Holiday) No Field
February 18	President's Day (University Holiday) No Field
March 4	11:00 – 1:00 Concentration meetings @ Orange County Campus
March 10 – 14	Concentration meetings @ UPC Campus
March 12	Concentration meetings @ Skirball campus
March 17 – 22	Spring Break Field Continues
April 11	Joint Job Fair
May 2	Field Instruction ends/Classes End Final Evaluations (original plus 2 copies) due UPC/OC/Skirball Campus. (Evaluations must be read and signed by both Student and Field Instructor prior to submission to School.) Send LA evaluations to Kimberly Ross at the University Park campus. Send Skirball evaluations to Michael at the Skirball campus and send OC evaluations to Pancy Holtsberg at the Orange County Campus.
May 16	Commencement

All students may have two sick days for the academic year, these days are excused. You must contact your field Instructor/Agency and notify them of any absences or tardiness to field.

Any additional days missed other than those listed as university holidays must be made up by the student.