



# Reference Letter Guide

---

**USC School of Social Work**  
**Attn: PhD Program**  
**669 W. 34th Street, Room 214**  
**Los Angeles, CA 90089-0411**

\_\_\_\_\_  
Applicant Name (Please print or type)

\_\_\_\_\_  
Reference Name (Please print or type)

\_\_\_\_\_  
Relationship

Under the 1974 Family Education Rights and Privacy Act, the applicant, if admitted and matriculated, will have access to the information provided from this form unless such access is waived.

By signing this form, the applicant waives his/her rights to view reference letter.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The above-named applicant has applied for admission to the PhD program at the University of Southern California School of Social Work and has given your name as a reference. We accept a limited number of students to the PhD program, and our desire is to select those who have high intelligence, analytic ability, and sound motivation for pursuing advanced study.

It would be helpful to us to have your evaluation of this applicant's ability, and his or her strengths and weaknesses. In addition to your general evaluation, please address the following questions specifically:

- How would you evaluate the applicant's personal and professional qualifications for advanced study?
- How competent is the applicant in analyzing and communicating complex ideas?
- Does the applicant show promise of leadership in the profession?
- Do you think the applicant has the potential to make a significant contribution to the knowledge base of the profession through research and other scholarly endeavors?

Thank you in advance for your evaluation. Your efforts will help us tremendously in our admission decision.



# Reference Letter Guide

---

**USC School of Social Work**  
**Attn: PhD Program**  
**669 W. 34th Street, Room 214**  
**Los Angeles, CA 90089-0411**

\_\_\_\_\_  
Applicant Name (Please print or type)

\_\_\_\_\_  
Reference Name (Please print or type)

\_\_\_\_\_  
Relationship

Under the 1974 Family Education Rights and Privacy Act, the applicant, if admitted and matriculated, will have access to the information provided from this form unless such access is waived.

By signing this form, the applicant waives his/her rights to view reference letter.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The above-named applicant has applied for admission to the PhD program at the University of Southern California School of Social Work and has given your name as a reference. We accept a limited number of students to the PhD program, and our desire is to select those who have high intelligence, analytic ability, and sound motivation for pursuing advanced study.

It would be helpful to us to have your evaluation of this applicant's ability, and his or her strengths and weaknesses. In addition to your general evaluation, please address the following questions specifically:

- How would you evaluate the applicant's personal and professional qualifications for advanced study?
- How competent is the applicant in analyzing and communicating complex ideas?
- Does the applicant show promise of leadership in the profession?
- Do you think the applicant has the potential to make a significant contribution to the knowledge base of the profession through research and other scholarly endeavors?

Thank you in advance for your evaluation. Your efforts will help us tremendously in our admission decision.



# Reference Letter Guide

---

**USC School of Social Work**  
**Attn: PhD Program**  
**669 W. 34th Street, Room 214**  
**Los Angeles, CA 90089-0411**

\_\_\_\_\_  
Applicant Name (Please print or type)

\_\_\_\_\_  
Reference Name (Please print or type)

\_\_\_\_\_  
Relationship

Under the 1974 Family Education Rights and Privacy Act, the applicant, if admitted and matriculated, will have access to the information provided from this form unless such access is waived.

By signing this form, the applicant waives his/her rights to view reference letter.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The above-named applicant has applied for admission to the PhD program at the University of Southern California School of Social Work and has given your name as a reference. We accept a limited number of students to the PhD program, and our desire is to select those who have high intelligence, analytic ability, and sound motivation for pursuing advanced study.

It would be helpful to us to have your evaluation of this applicant's ability, and his or her strengths and weaknesses. In addition to your general evaluation, please address the following questions specifically:

- How would you evaluate the applicant's personal and professional qualifications for advanced study?
- How competent is the applicant in analyzing and communicating complex ideas?
- Does the applicant show promise of leadership in the profession?
- Do you think the applicant has the potential to make a significant contribution to the knowledge base of the profession through research and other scholarly endeavors?

Thank you in advance for your evaluation. Your efforts will help us tremendously in our admission decision.



# Reference Letter Guide

---

**USC School of Social Work**  
**Attn: PhD Program**  
**669 W. 34th Street, Room 214**  
**Los Angeles, CA 90089-0411**

\_\_\_\_\_  
Applicant Name (Please print or type)

\_\_\_\_\_  
Reference Name (Please print or type)

\_\_\_\_\_  
Relationship

Under the 1974 Family Education Rights and Privacy Act, the applicant, if admitted and matriculated, will have access to the information provided from this form unless such access is waived.

By signing this form, the applicant waives his/her rights to view reference letter.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The above-named applicant has applied for admission to the PhD program at the University of Southern California School of Social Work and has given your name as a reference. We accept a limited number of students to the PhD program, and our desire is to select those who have high intelligence, analytic ability, and sound motivation for pursuing advanced study.

It would be helpful to us to have your evaluation of this applicant's ability, and his or her strengths and weaknesses. In addition to your general evaluation, please address the following questions specifically:

- How would you evaluate the applicant's personal and professional qualifications for advanced study?
- How competent is the applicant in analyzing and communicating complex ideas?
- Does the applicant show promise of leadership in the profession?
- Do you think the applicant has the potential to make a significant contribution to the knowledge base of the profession through research and other scholarly endeavors?

Thank you in advance for your evaluation. Your efforts will help us tremendously in our admission decision.