JOINING A BLUE JEANS MEETING FROM SKYPE
on your PC or Mac computer

**STEP 1** Sign into Skype on your computer.

**STEP 2** Click the Skype link in the Blue Jeans email invite to join the meeting.

**STEP 3** Click the Join Meeting button from your meeting page. Click OK when prompted to make a call.

**STEP 4** Skype will make a call to Blue Jeans Network. Click OK to complete the call.
STEP 5  Once the call has completed, click the green Accept button to being showing video.

NEED HELP?
Contact Blue Jeans Tech Support at support@bluejeans.com or (408)791-2830.

SHARING CONTENT AND PRESENTATIONS FROM SKYPE
on your PC or Mac computer

STEP 1  Once you are in your Blue Jeans meeting via Skype, click the Skype (+) menu icon.

STEP 2  Select "Share Screens."
**STEP 3** Click the Start button when you're ready to share. The screen layout will automatically change to a presentation-friendly mode.

**STEP 4** Message appears, announcing who is sharing.

**Note:** You will not be able to share screens when using Skype from a mobile device (iPhone, iPad, Android)

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